



DEPARTMENT OF THE AIR FORCE
AIR FORCE ROTC DETACHMENT 165

23 October 2019

MEMORANDUM FOR NEW AFROTC DETACHMENT 165 CADETS

FROM: AFROTC DET 165/CC

SUBJECT: Spring 2020 AFROTC New Student Enrollment (NSE) Application

1. Congratulations on your decision to join the AFROTC program at Detachment 165 at Georgia Tech! We look forward to helping you achieve your goal of becoming a commissioned officer in the world's greatest Air Force. This application and the information packet are critical to your enrollment in AFROTC. You must follow all directions as indicated and complete the entire new student application to properly enroll in AFROTC.
2. All new students must complete the following and submit the NSE Application to the Detachment via email to recruiting@afrotc.gatech.edu no later than **Wednesday, 1 January 2020** in order to participate in the Spring 2020 semester.
 - a. WINGS Application: via <https://wings.holmcenter.com>
 - b. NSE Crosstown Application
3. Please also see the Enrollment Information Packet which contains the following:
 - a. AFROTC Schedule Spring 2020
 - b. Ga Tech Buzzcard and Parking Directions
4. Please note, all cadets will be scheduled for a military entrance medical examination during their first semester in AFROTC through the Department of Defense Medical Examination Review Board (DoDMERB). You must be qualified by DoDMERB in order to continue with AFROTC. DoDMERB is the **ONLY** authority for all medical qualification issues. If you have any medical concerns you think may preclude you from military service, please refer to the DoDMERB website: <https://dodmerb.tricare.osd.mil/Default.aspx>.
5. Again, congratulations on your decision to pursue a career in the United States Air Force! Feel free to contact the Recruiting Officer at recruiting@afrotc.gatech.edu or 404-894-7386 if you have any questions. On behalf of the Det 165 Cadre, welcome -- we look forward to meeting you this spring!

A handwritten signature in black ink, appearing to read "DAVID A. CUMINGS".

DAVID A. CUMINGS, Lt Col, USAF
Commander, AFROTC Detachment 165

New Student Enrollment (NSE) Crosstown Application - Spring 2020

Follow the checklist below to complete the NSE Crosstown Application:

1. WINGS Application: complete a new student AFROTC application via the <https://wings.holmcenter.com> website. Select the “**Apply for AFROTC**” tab to begin the application

Ensure to keep a record of your username/password as you will use it throughout your cadet career.

Initial/date completion: _____/_____

2. Complete this entire NSE Crosstown Application (5 pages) and submit via email to recruiting@afrotc.gatech.edu (paper copies nor Google drive documents will not be accepted) **by Wednesday, 1 January 2020.**

3. Register for AFROTC classes for Spring 2020. Please see the Enrollment Information Packet for more details.

Name (Last, First MI.): _____

Gender: MALE FEMALE Date of Birth: _____

Phone Number: _____

Email Address: _____

College of Attendance: _____

Major: _____

Current Cum GPA: _____ Projected College Graduation Date (month, year): _____

Basic AFROTC Entrance Requirements:

- Must be enrolled FULL-TIME at Georgia Tech or one of our eleven cross-town schools
 - See afrotc.gatech.edu full list of 11 cross-town schools
- Must be pursuing a bachelor’s degree and have at least **3 years (6 semesters)** remaining of undergraduate studies
- Must have at least a 2.0 college cumulative GPA (does not apply to incoming freshmen from high school)
- Must be a full time undergraduate student (at least 12 credit hours)
- Must be age 18-39 at the time of graduation/18-29 for Pilots (some restrictions apply)
- Hold US citizenship before contracting/commissioning as an officer

*This list is NOT all-inclusive; other entrance standards may apply

Statement of Understanding

I certify that I have thoroughly read the entire NSE Application and the Enrollment Information Packet and understand all entry requirements and deadlines to join AFROTC. I understand that failure to provide all the information contained herein will result in entry refusal for the current semester.

PRINT NAME

SIGNATURE

DATE

Crosstown Application - Spring 2020

Because you are **NOT** a Georgia Tech student, you **MUST** complete these additional requirements:

a. **Cross-Town Registration**

Download the Cross Registration Application Form and submit to the applicable office.

If you are student at one of our eleven “Cross-Town” schools then you can join AFROTC at Georgia Tech. Please refer to our website for a complete listing of all eligible colleges and universities. All cross-town students **MUST** register for AFROTC classes offered at Georgia Tech through the ARCHE Cross-Registration program. For information on the ARCHE Cross-Registration Program, including a list of Points of Contact by Institution and to download the Cross Registration Application, go to:

<http://www.atlantahighered.org/collaboration/cross-registration/>

The Cross Registration Application must be submitted directly to your home institution’s registrar office no later than Monday **15 November 2019** unless your home school has an earlier deadline. The Cross Registration Application must be completed on time or you will not be able to join AFROTC. Once your ARCHE application has been successfully submitted and processed, you will receive a GT ID number and instructions for submitting your medical forms.

b. **Georgia Tech Stamps Health Services Requirements**

In order to cross-register at Georgia Tech, you must upload the Georgia Tech Medical Entrance Form and Certificate of Immunization **directly to the Georgia Tech Stamps Health Services**. Failure to meet this requirement will result in a registration hold preventing you from being scheduled for AFROTC classes. These forms can be downloaded at: <http://health.gatech.edu/immunization/Pages/default.aspx> (*Click cancel when the box pops up*)

c. **Georgia Tech Buzzcard**

Once your ARCHE application has been successfully submitted and processed and you have received a GT ID number, proceed to the Buzzcard Office and to receive your Buzzcard (see Enrollment Information Packet).

**Do not send the ARCHE Cross-Registration Application nor
GT Health Services Paperwork to the Detachment.**

New Student Orientation (NSO) Day 1

Note: You must BRING the following documents with you to NSO (Day 1 of AFROTC):

*****Please initial each line to indicate understanding of this requirement*****

- A. State certified birth certificate with raised seal:
ORIGINAL & COPY _____
(INITIAL)
- B. Social Security card (must be signed):
ORIGINAL & COPY _____
(INITIAL)
- C. Selective Service card (males only):
COPY _____
(INITIAL)
- D. ACT/SAT scores
COPY of printout from College-Board website _____
(INITIAL)
- E. College Transcripts:
COPY, can be unofficial _____
(INITIAL)
- F. DD214, Form 785 (if applicable)*:
COPY _____
(INITIAL)

Begin to gather items A-F now, but **do NOT send them** to the Detachment with your NSE Application. These documents must be physically brought with you on Day 1 to NSO. Originals will be validated and returned immediately. If you cannot obtain originals of those requiring an original, please contact the Detachment Recruiting Officer.

* If you have prior military service, to include prior enrollment in a Service Academy, you must provide a copy of your DD Form 214. If you have been administratively disenrolled from an officer candidate program in the past (military service academy or any ROTC program in college), you must provide your Form 785 and contact information for the Service Academy or ROTC Unit.

UNIFORM SIZING WORKSHEET

NAME (Last, First MI.): _____

Height (feet, inch): _____

Weight (lbs.): _____

Physical Training Gear (PTG)

<u>Unisex Items</u>	<u>Size (S-XXL)</u>
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PTG T-Shirt	_____
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PTG Shorts	_____
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PTG Warm-up Jacket	_____
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PTG Warm-up Pants	_____
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***Notes:**

- The PTG **SHIRTS** tend to run large, so please request one size smaller than what you would otherwise wear.
- The PTG **SHORTS** are runner's shorts and tend to run small, so please request one size larger than what you would otherwise wear.